

AGENDA



Board of Governors Meeting

President: Lorey Flick
President Elect: David Pospisil
Vice President: Charlie Marino
Secretary: Jose R. Rodriguez
Treasurer: Gene Geyer

Date: September 2nd, 2014
Time: 6:05 PM
Location: AKF Group, 1501 Broadway

Meeting called to order: 6:05 PM by Chapter President Lorey Flick Robert

Action

1. MINUTES OF THE PREVIOUS MEETING

a) Dick Batherman makes motion; Mitch Castell second; unanimous approval

2. BRIEF TREASURER'S REPORT

Gene Geyer

- a) Reports from July 1st, 2014 to August 30th, 2014 presented
- b) Approval sought for \$93.80 for September BOG dinner meeting, \$4,967.00 for region I assessment charges and \$2,850.00 to auditor George Baron
- c) Need receipts from all BOG that attended CRC meeting last month
 - Frank Rivera makes motion; Dick Batherman makes second motion; unanimous approval

3. OLD BUSINESS

a) Website

Most of the events are up to date and we encourage all BOG to check our website

b) CRC Report

- Big focus was about YEA
- Leaders program was great

4. NEW BUSINESS

- a) Charlie Marino, David Pospisil, Mitch Castell, Brian Menz and Hao Lou need to submit their goals for this year to the chapter president by October 1st, 2014
- b) September news letter almost complete any additional information should send to Brian Menz ASAP
- c) New idea to create a magnet with all possible programs and events to give away to our chapter sponsors.
 - Magnet cost should not exceed more than \$600.00; Jin Jin Huan makes motion, Jack Conway second; unanimous approved
- d) Membership Promotion is vacant at the moment Andrew Craig is leaving to Connecticut, Larry is available for help but he does not want to be a chair of the committed. Chapter president will perform the duties until we find a volunteer willing to do it.

5. COMMITTEE REPORTS

- a. CTTC / PAOE Jin Jin Huang
CRC meeting was great. One suggestion from CRC meeting was to use the survey monkey for chapter dinner meeting next day to the audience instead to use the hard copy template.
Need chapter dinner program to submit to ASHRAE Region I.
Suggest to work with Jack Conway to participate on Region I refrigeration award
- b. All Day Seminar Jack Conway
Jack informed topics still tentative and are subject to the main speaker availability
Tentative date first week of February 2015
- c. Lecture Series Jose Rodriguez
October lecture series is set already. Location for November lecture series need to be determine ASAP
- d. Programs Frank Rivera
September and October programs are set with two NYC code to drive great audiences
Programs will be on newsletter and e-blast email, most of the calendar are full except January and May 2015 that need to be determine on the near future
- e. Tours Keith Frerichs
No report
- f. Newsletter Brian Menz
Any information from chairs of committee should be send to Brian
- g. Nominating Gene Geyer
No report
- h. Reception Cassie Dudar
Is on the process to order new name tag.
Name tag should not exceed the cost of \$250.00 with shipping and handling
Cassie makes motion, Mitch second, unanimous approved
To add survey monkey for evaluation would be great idea
Brian Menz and Hao Lou will be helping on the reception for chapter dinner meeting
- i. Honours and Awards Meraj Ramnarine/Richard Batherman
No report
- j. Refrigeration Jack Conway
Topic was covered on all day seminar
Most likely modular chillers will be the topic for refrigeration night chapter dinner meeting

- k. **Community Projects** **Anthony Montalto Jr**
We are officially partner with Habitat for monthly call, job site visit to fix HVAC and heating problems.
- l. **Dinner Dance (GALA)** **Anthony Montalto Jr**
No report
- m. **Government Activities** **Charlie Marino/David Pospisil**
No report
- n. **Healthcare**
No report
- o. **Historian / Photographer** **Brian Menz**
No report
- p. **Membership Promotion** **Andrew Craig**
Jin Jin Huan brought to our attention that need at least 8 new members from last year to re new their membership for PAO points credit
Suggestion to find out what chapter members can be upgrade their membership
- q. **Research Promotion** **David Pospisil**
No report
- r. **Student Activities** **Mitchell Castell**
Mitch informed that NYU Polytechnic will be signed as a student chapter
Also possibility of signed NY Polytechnic NY campus as well, but need clarification with ASHRAE LI chapter about it.
- s. **Sustainability** **Charlie Marino**
No report
- t. **WEA (Women Engineers with ASHRAE)** **Sandy Hwang**
Sandy target two events for ASHRAE NY Chapter WEA. October will be kick off meeting need to recruit people to volunteer and mentorship program
- u. **Young Eng. in ASHRAE** **Hao Lou**
Hao Lou informed that tours to reach out NY Times is turn down and NYU never back to her yet for YEA & student

Frank Rivera makes motion for closing meeting, Dick Batherman Second, unanimous approved

Motion to Adjourn: 7:29 PM