

# AGENDA



## Board of Governors Meeting

**President:** Lorey Flick  
**President Elect:** David Pospisil  
**Vice President:** Charlie Marino  
**Secretary:** Jose R. Rodriguez  
**Treasurer:** Gene Geyer

Date: May 5, 2015  
Time: 6:00 PM  
Location: AKF Engineers, 165 Broadway 22nd Floor

Meeting called to order: 6:09 PM by Chapter President Lorey Flick

### Action

#### 1. MINUTES OF THE PREVIOUS MEETING

Major motions approved from last meeting were:

1. Anthony called to donate \$10,000.00 to Habitat from the profit that we make from Gala
2. Hao called for a motion for \$200.00 to buy pizza for attendees to Brooklyn Brewer tour
3. Chapter asked Hao to pay \$1,220.00 to the Brewer and chapter will reimburse the money to Hao

Mitchell called for a motion to approved previous meeting, Charlie called second motion, all in favour. Unanimous approved.

#### 2. BRIEF TREASURER'S REPORT

Gene Geyer

Gene report a summary of what different committees had done until now.

He show the access from Gala dinner party, lecture series, program and all checks to be pay , Charlie submit \$150.00 for today meeting food .

Jin Jin makes motion to approved, Anthony second motion, all in favour. Unanimous approved.

#### 3. OLD BUSINESS

No report

#### 4. NEW BUSINESS

##### a. Gala

Anthony informed that the Gala journal will be finalized shortly. He also need help on the reception desk up to 7:30 PM. Lee, Brian and Manelee offer to help but they do not have a ticket, Anthony will contact them after finalized that will room for them to fit. Jin Jin and Cassie will be ready to help as well on the second sheet too.

##### b. Research and Promotion

Jin Jin informed that we are at 60% of our goals that overpass last year contribution, but we still 40% below of the target, she is hoping to contact previous donor to see we reach our goal on this coming months.

## 5. COMMITTEE REPORTS

- a. CTTC / PAOE Jin Jin Huang

Jin Jin will be email to board members to check their PAO points.  
June will be date line

- b. All Day Seminar Jack Conway  
No report

- c. Lecture Series Jose Rodriguez

Based on my account we have 32 peoples registered for April 23rd, 2015 lecture series.  
28 peoples was registered as member and 4 as non member for a total income of \$1,700.00  
and expenses are as per follow: catering \$590.75, printing material \$250.00 and PDH \$120.00  
Approximately Net profit of \$ 989.25

Total attendances for the year was 125 peoples and compare to the last year (150 peoples)  
was down 17%, but our total profit when up 20% for a total \$3,719.00 compare with  
\$3,000.00 last year

- d. Programs Frank Rivera  
Frank informed that he already send info for May meeting to update the website  
Meeting is set to go and it's past president night.

- e. Tours Keith Frerichs  
No report

- f. Newsletter Brian Menz  
No report

- g. Nominating Gene Geyer  
Gene informed that he will prepare the ballot in a day or two and will be email to all members.

- h. Reception Cassie Dudar  
Cassie informed that survey will be hard copy for the next meeting, because she did not get a  
feedback from the survey monkey.

- i. Honours and Awards Meraj Ramnarine/Richard Batherman  
No report

- j. Refrigeration Jack Conway  
No report.

- k. Community Projects Anthony Montalto Jr  
Anthony informed that kick off meeting for Habitat will be on May 20,2015 where ASHREA NY  
Chapter will be offer design assist for incoming projects in NY area

- l. Dinner Dance (GALA) Anthony Montalto Jr  
Cover already in new business section.

- m. Government Activities Charlie Marino/David Pospisil  
Charlie will be co chair represent ASHRAE at the major office soon.

- n. Healthcare Jack Conway  
No report
- o. Historian / Photographer Brian Menz  
No report
- p. Membership Promotion Lorey Flick  
Lorey informed that members roster will be provide at the Gala dinner party, also Lee will be in training with Andrew Craig on the membership promotion during this summer months.
- q. Research Promotion David Pospisil  
No report
- r. Student Activities Mitchell Castell  
Mitchell informed that he got 5 applicants for the scholarship this year, one of them do not follow the procedure and he is disqualify. He proposed two for \$2,000.00 and two for \$ 1,000.00. He spoke to ASHRAE head quarter in how is the procedure to join school out of our territory that way Steven Institute, Hoboken and Manhattan College can join us in the future.
- s. Sustainability Charlie Marino  
Charlie informed first integration series will be hold on May 20th, 2015 several speaker from Tishman Speyer and Westfield would be presenters, also information is on this moth newsletter.
- t. WiE (Women in Engineering) Sandy Hwang  
Sandy informed that second WiE event will be hold on June 2015, she is trying to marketing the event and she will be target 100 peoples to attend
- u. Young Eng. in ASHRAE Hao Lou  
No report

Mitchell makes motion to adjourn the meeting, Charlie makes second motion  
June meeting will be a dinner reunion and location will be determine by Lorey shortly.

Motion to Adjourn: 7:15 PM