

AGENDA



Board of Governors Meeting

President: Lorey Flick
President Elect: David Pospisil
Vice President: Charlie Marino
Secretary: Jose R. Rodriguez
Treasurer: Gene Geyer

Date: March 3, 2015

Time: 6:00 PM

Location: ADS Engineers, 45 Broadway 12th Floor

Meeting called to order: 6:05PM by Chapter President Lorey Flick

Action

1. MINUTES OF THE PREVIOUS MEETING

Mitchell called for a motion to approved previous meeting minute, Jin Jin called second motion, all in favour. Unanimous approved.

2. BRIEF TREASURER'S REPORT

Gene Geyer

No report

3. OLD BUSINESS

No report

4. NEW BUSINESS

1) Webinar:

Jin Jin will host the next ASHRAE head quarter webinar on Existing Building Commissioning on April 24th, 2015. She need volunteer to help set up an website with the information and Meraj offer to help to develop the website

2) Membership, Research and Promotion:

Jin Jin sent previously to all board members a list from delinquency members that have not renew their membership from last year, the goal is each board members to reach the people on the list and remember to renew the ASHRAE membership. Also, she try to remember to our associate member that qualify to upgrade to full member as well.

David Pospisil help to reach donors for research & promotion and this year are below to our goal, Jin Jin suggested to look for way to increase donations to reach our goal set ASHRAE head quarter.

3) Women in Engineering (WiE) will be host an event this March 2015 at AKF

5. COMMITTEE REPORTS

- a. CTTC / PAOE Jin Jin Huang

It was cover on previous section New Business

- b. All Day Seminar Jack Conway
No report

- c. Lecture Series Jose Rodriguez

Jose informed that marketing tools and web site are ready for the event on April 23rd, 2015. For PDH approval Jose expect full presentation 2nd or 3rd week of March from Mark McCracken the presenter.

- d. Programs Frank Rivera
Frank informed that previous dinner meeting we had 100+ attendances again Also, he informed that March, April, May and September 2015 are already set for our dinner meeting programs.

- e. Tours Keith Frerichs
No report

- f. Newsletter Brian Menz
Brian ask for the PDF file from last meeting. Frank will be sent to Brian the file when he got the approval from the speaker. April newsletter will be out on April 6th, 2015. He ask for a motion for \$50.00/year to increase the amount of pictures on the newsletter, Anthony call second, all in favour, motion approved

- g. Nominating Gene Geyer
No report

- h. Reception Cassie Dudar
Cassie notice that the survey from last meeting nobody wrote the emails on the survey. She need template for reception, that is on the ftp server. Brian suggested to pay annual fee for drop box if all board members are more comfortable to use it.

- i. Honours and Awards Meraj Ramnarine/Richard Batherrman
No report

- j. Refrigeration Jack Conway
No report.

- k. Community Projects Anthony Montalto Jr
Cover on the next section dinner Gala

- i. **Dinner Dance (GALA)** **Anthony Montalto Jr**
 Anthony informed that GALA dinner dance is sold out with 250 peoples. Journal still available for advertising. He target approximately \$20,000.00. He suggested to share the profit between student activities and Habitat for the humanities organization that we support on the community projects. He would like to donate up to \$10,000.00 for Habitat. Jin Jin suggested to inquire more info to Habitat where this money will be going. Motion still pending on the Jin Jin suggestion and Anthony will back to the board later on.
- m. **Government Activities** **Charlie Marino/David Pospisil**
 No report
- n. **Healthcare** **Jack Conway**
 No report
- o. **Historian / Photographer** **Brian Menz**
 No report
- p. **Membership Promotion** **Lorey Flick**
 Cover in new business section
- q. **Research Promotion** **David Pospisil**
 Cover in new business section
- r. **Student Activities** **Mitchell Castell**
 Mitchell informed that four students attended the AHR EXPO in Chicago last month. Gene sent the reimburse checks to student, but they have not received yet. One student CCNY won the ASHRAE head quarter scholarship for the amount of \$3,000.00 and also he is entitle to apply for the chapter scholarship as well.
- s. **Sustainability** **Charlie Marino**
 No report
- t. **WiE (Women in Engineering)** **Sandy Hwang**
 Cover in new business section
- u. **Young Eng. in ASHRAE (YEA)** **Hao Lou**
 Hao informed that the Brooklyn Brewer Beer tour is set for April 9th, 2015. She want to send email, but no to use the personal or business email, Lorey suggested to use ASHRAE NY Chapter Gmail account. She informed that we have 43 YEA new members this year and Brian Marmam offer to co-chair the YEA committee. She organize focus group for PE and LEED exam preparation. Hao ask for motion to reimburse \$210.00 for the last month YEA event that she held. Brain called second motion, all in favour, motion approved .
 Also she call for a motion for up to \$600.00 for YEA event that will be hold in California shortly, Frank makes second motion, all in favour, motion approved.

Mitchell makes motion to adjourn the meeting, Frank makes second motion, all in favour

Motion to Adjourn: 7:15 PM