

# AGENDA



## Board of Governors Meeting

**President:** Lorey Flick  
**President Elect:** David Pospisil  
**Vice President:** Charlie Marino  
**Secretary:** Jose R. Rodriguez  
**Treasurer:** Gene Geyer

Date: January 6, 2015  
Time: 6:00 PM  
Location: AKF Engineers, 165 Broadway 22nd Floor

Meeting called to order: 6:17 PM by Chapter Vice President Charlie Marino

### Action

#### 1. MINUTES OF THE PREVIOUS MEETING

No meeting minutes from December 2014, because it was reunion

#### 2. BRIEF TREASURER'S REPORT

Gene Geyer

Gene report a summary of what different committees had done this year.

Report payment for lecture series PDH approval for the value of \$200.00 and make deposit for the annual Gala Dinner to Rainbow Room.

Gene summary what the auditor high light for the end of the year 2014 and when through to all recommendation that he suggested to the chapter. Also auditor is looking for better finance details from us on the future.

Gene calls for a motion to approved \$52.40 charged to his credit card from previous transaction that he had been done. Mitchell called first motion, Brian called second motion, all in favour. Unanimous approved

#### 3. OLD BUSINESS

No Report

#### 4. NEW BUSINESS

Financial audit was covered on the treasure report mentioned above

Jose informed that all program on the website for the rest of the year had been update according to Frank information supplied to him. All day seminar should be posted, Jack need to supply info to Jose. Integration series nothing is posted on the website. Lecture 3 update should be finalized after Jose speak with Mark MacCraken the presenter.

Cassie the receptionist make a motion to pay monthly survey monkey subscription for \$25.00/month. Charlie called second motion, all in favour. Unanimous approved.

David Pospisil resign as president elect for next year due to family issues

Jack informed that he need help from board members for the all day seminar hold at Co Edison. Also he will send the list of the event sponsors to the board. He suggested to giveaway flash drive with ASHRAE NY Chapter logo or bags with our logo as well to all attendees.

## 5. COMMITTEE REPORTS

- a. CTTC / PAOE Jin Jin Huang  
Jin Jin suggested to help Charlie on the government activities that we are low on the PAO points at this moments. We reach and over pass the PAO points in membership promotion, history and student activities. Also she congratulated Brain and Mitchell for the achievement
- b. All Day Seminar Jack Conway  
Was covered on the new business section
- c. Lecture Series Jose Rodriguez  
  
Based on my account we have 39 peoples registered for November lecture series. 30 peoples was registered as member and 9 as non member for a total income of \$2,175.00  
Detail of the expenses are as per follow: catering \$590.75, \$200.00 to PIE for PDH approval for a total \$1,384.00 approximately
- d. Programs Frank Rivera  
All set for January meeting, website and venue confirmation. Due to the winter meeting this month meeting will be hold January 20th, 2015. Email blast should send to all members to informed about the change. Refrigeration night and topic will be on Modular Chillers.
- e. Tours Keith Frerichs  
No report
- f. Newsletter Brian Menz  
All article should be according to schedule. Next will be February 5th, 2015. Brian will remind to the board a week before due day.
- g. Nominating Gene Geyer  
No report
- h. Reception Cassie Dudar  
Was covered in new business mentioned above
- i. Honours and Awards Meraj Ramnarine/Richard Batherrman  
Meraj suggested that chapter service award should be recognize.
- j. Refrigeration Jack Conway  
No report. Covered on the January program
- k. Community Projects Anthony Montalto Jr  
No report
- l. Dinner Dance (GALA) Anthony Montalto Jr  
No report
- m. Government Activities Charlie Marino/David Pospisil  
Covered on CTTC section.
- n. Healthcare Jack Conway  
Covered in all day seminar

- o. Historian / Photographer Brian Menz  
No report
- p. Membership Promotion Lorey Flick  
Lorey continuing to renew the sponsorship program.
- q. Research Promotion David Pospisil  
No report
- r. Student Activities Mitchell Castell  
Mitchell informed that six students will be going to the AHR EXPO in Chicago. Frank offer as a contact for the student in Chicago. NYU student branch was knock down from their faculty. Mitchell suggested to have a letter from different principal of the consulting engineers firm to describe the benefit to have an ASHRAE student branch in their campus
- s. Sustainability Charlie Marino  
Charlie informed first meeting should be done in March. Integration series will be focus in retrofit building and need to be finalized with AIA.
- t. WiE (Women in Engineering) Sandy Hwang  
Sandy informed that they will have an event on March 2015 at RAB, NY and second meeting in May.
- u. Young Eng. in ASHRAE Hao Lou  
No report

Motion to Adjourn: 7:41 PM