

# AGENDA



## Board of Governors Meeting

**President:** Lorey Flick  
**President Elect:** David Pospisil  
**Vice President:** Charlie Marino  
**Secretary:** Jose R. Rodriguez  
**Treasurer:** Gene Geyer

Date: August 5th, 2014

Time: 6:15 PM

Location: AKF Group, 1501 Broadway, 7th Floor, NY, NY

Meeting called to order: 6:15 PM by Chapter President Lorey Flick Robert

### Action

1. MINUTES OF THE PREVIOUS MEETING  
Skip due not enough BOG present at the meeting  
Jose Rodriguez
2. BRIEF TREASURER'S REPORT  
No report  
Gene Geyer
3. Old BUSINESS
  - a) Website update: Jose advice to BOG members that website has two pages with administration right that had been difficult to update. That pages are the BOG and President message. Chapter president offer to look both pages to update and advice Jose to send a copy of his Bio.
  - b) CRC workshop: we had three officers and four chairs members registered for the next CRC meeting. Chapter will be gain approximately 600 points for the workshop attendance
  - c) Meraj informed that society will increase PAO point for chapter that offer technical webinar
  - d) Chapter need to discuss how to handle the membership roster, because Andrew Craig will be most of the time in Connecticut this year.
  - e) Hao Lou informed that she had been screening a couple sites for possible chapter tour, the president encourage her to reach Keith to coordinate YEA tour site as well.

### 4. COMMITTEE REPORTS

- a. CTTC / PAOE  
Jin Jin Huang  
Jin Jin informed that every new member from last calendar year (2014) must be renew their membership this year again. The goal is to have eight new members from last year renewing their membership until June 2015 to achieve the PAO points . Also her goal is to win the star award for the current year.

- b. All Day Seminar Jack Conway  
 Jack presented several topics for potential all day seminar such as Air Distribution in surgical suite, modular operating room, local law 87, ASHRAE 170 Myths & miss conceptions, etc..  
 Based on his experience he had already done two all day seminar already oriented to health care and had been very well attended. His goal is to create a healthcare committee for ASHRAE NY Chapter. Also proposed to have two all day seminar for this year too.  
 Chapter president approved to go ahead with the committee and suggest to talk with Frank Rivera program chair to coordinate some possible topic in healthcare industry for our chapter monthly meeting.  
 Jose offered to help Jack on the creation of the healthcare committee  
 Also, Jack goal is to recruit new ASHRAE members from healthcare industry.
- c. Programs Frank Rivera  
 No report
- d. Lecture Series Jose Rodriguez  
 Jose informed that lecture series for October is already set. Ramez offer the help on the PDH approval process for the seminar.  
 November lectures location to be held is not define yet, Lorey informed that NYSERDA conference room maximum capacity is 45 people. Possibility is to held the event at ConEd auditorium and need to be coordinate with David. Lecture series web page need to be revised accordantly too.  
 Jose goal is duplicate this year attendances in all lecture series respect to last year.
- e. Tours Keith Frerichs  
 No report
- f. Newsletter Brian Menz  
 Brian suggested that Kendra training transition should be quickly for the newsletter  
 Also, he expected to work close with Jose on the website
- g. Nominating Gene Geyer  
 No report
- h. Reception Cassie Dudar  
 No report
- i. Honours and Awards Meraj Ramnarine/Richard Batherman  
 Meraj proposed the following award for this year: Exceptional Service, YEA, Pioneers of the Industry, RP William J Collins, Student Activity, Technical, Fellow and Advance 50 year with two more possible for a total of 10 award
- j. Refrigeration Jack Conway  
 Jack proposed to collaborate with the healthcare industry and another association like ASHE to give members a richer more informative network.
- k. Community Projects Anthony Montalto Jr  
 No report
- l. Dinner Dance (GALA) Anthony Montalto Jr  
 No Report

- m. **Government Activities** Charlie Marino/David Pospisil  
No report
- n. **Historian / Photographer** Brian Menz  
Brian informed that his photography skill had been improve already.  
He is working in two members interview that will become ASHRAE Fellow this year to be published in the newsletter and our website. One interview is already done.
- o. **Membership Promotion** Andrew Craig  
No report
- p. **Research Promotion** David Pospisil  
No report
- q. **Student Activities** Mitchell Castell  
No report
- r. **Sustainability** Charlie Marino  
No report
- s. **WEA (Women Engineers with ASHRAE)** Sandy Hwang  
No report
- t. **Young Eng. in ASHRAE (YEA)** Frank Rivera  
No report

Richard (Dick) called for a motion to finished the meeting, Ramez called for second motion

Motion to Adjourn: 7:24 PM