

# AGENDA



## Board of Governors Meeting

**President:** Jose R. Rodriguez  
**President Elect:** Frank Rivera  
**Vice President:** Anthony Montalto  
**Secretary:** Jin Jin Huang  
**Treasurer:** Gene Geyer

| Board Member          | Present | Board Member         | Present |
|-----------------------|---------|----------------------|---------|
| Charlie Marino (CM)   | Yes     | Manalee Nabar (MN)   |         |
| Jose Rodriguez (JR)   | Yes     | Cassie Dudar (CD)    | Yes     |
| Frank Rivera (FR)     | Yes     | Brian Borghoff (BB)  |         |
| Anthony Montalto (AM) | Yes     | Ben Rodney (BR)      | Call    |
| Gene Geyer (GG)       | Yes     | Hao Luo (HL)         |         |
| Brian Marman (BMa)    |         | Michael Roche (MRO)  | Call    |
| Michelle DeCarlo (MD) |         | Meraj Ramnarine (MR) |         |
| Tony Tsang (TT)       | Yes     | Jin Jin Huang (JJH)  | Yes     |
| Mitchel Castell (MC)  | Yes     | Mina Agarabi (MA)    | Yes     |
| Brian Menz (BM)       | Yes     | Sana Azadian (SA)    |         |
| Ramez Afify (RA)      | Call    | Thomas Reyes (TR)    | Yes     |
| Amina Trabelsi (AT)   |         | Steven Montoni (SM)  | Yes     |
| Ed Bricker (EB)       | Yes     |                      |         |

| Member            | Committee                | Member        | Committee      |
|-------------------|--------------------------|---------------|----------------|
| Matt Piscopo      | Refrigeration/Membership | Natalie Kovac | SAC            |
| Jeff Holter       | Gala/Reception           | Lindy Hou     | WIE/Membership |
| Hooman Daneshmand | YEA                      |               |                |

Date: January 3, 2017

Time: 6:00 pm

Location: AKF, 22nd Floor, 1 Liberty Plaza, 165 Broadway, New York, NY 10006

Meeting called to order: 6:23pm

### 1. TREASURERS REPORT

- A. Gene went over 2016 report. Report approved.
- B. Annual auditing report in progress. All board members to sign Related Party Questionnaire.

### 2. OLD BUSINESS

- A. PDH application has to be completed by TR and TT.

- B. Refrigeration event is listed in main ASHRAE website but not on NY chapter website yet.
- C. All day seminar. Thursday March 30<sup>th</sup> locked in for Con Edison space. Finalizing DL list.
- D. YEA Career Fair March 19<sup>th</sup>. Next step is to find funding for down payment. Insurance for the event is covered by ASHRAE national.

### 3. Committee Assignments

- A. CTTC: MN: No update. No DL request yet for the All Day Seminar. MRO to consider submitting names for lectures.
- E. Lecture serious. FR. April time frame, likely back to basics topic. Lots of topics already covered by Programs.
- B. Programs. TT
  - a. JJH will be helping TT for programs for the next couple of months. All presentations and speakers have to be identified.
  - b. Next programs meeting will be schedule shortly.
  - c. TT will MC for January's meeting.
  - d. Natalie will MC for February's meeting.
  - e. January will be women's themed night. Lindy and MR will do a quick special theme event.
- C. Tours: No report.
- D. Chapter Technology Awards: RA.
  - a. Still waiting for responses from companies.
- E. Electronic Communication: BM. Aiming to issue a newsletter next week. Will make announcements for January events and announcement of dates for the All-day seminar, Lecture Series and Gala save the date. FR asked about auto e-blasts but that has been discontinued.
- F. Nomination: GG. No report.
- G. Reception: CD. Received inquiry on special discounts for recent graduates that are currently job searching. Currently not too many options. They only qualify for the Smart Start program if they were members as a student and continue their membership.
- H. Honors and awards: JR. no report.
- I. Refrigeration. EB.
  - a. Will have part one of a two part series on Refrigeration Round table, which will be held on January 19. Targeting VPs of operations, principle of firms, etc. This is a brainstorming idea for part 2, which will be opened to the general membership.
  - b. Durst, Johnson and SRS will sponsor event, which will cost approximately \$4,000. Event will have raffles, dinner and happy hour. Need recommendations on who to invite. (follow up, JJH to email contact for manager of sustainability for Google). Should not be posted on ASHRAE NY calendar since it is an exclusive event. Registration will be informal: EB and Matt will send Outlook invite for final attendees. CM will join EB and Matt for agenda planning.
- J. Community Projects. BR
  - a. No updates. Will have report for next meeting.
- K. Gala: Natalie and Jeff. Save the date will go out next week. AM noted that the flyer has to go out ASAP to stay on schedule. Will also have announcement at the next dinner meeting. Newsletter will hold until the save the date flyer is ready. AM suggested having a call this week to move things along.
- L. Government Activities: CM. No updates.
- M. Historian: not here.
- N. Membership Promotion: JJH. Kicked off new members' happy hour event today. Will continue event on a quarterly basis for now.
- O. Research Promotion: AM. No updates.
- P. Student: MC. Two CCONY students will be applying for the National Scholarship. NYC College of Technology will not be sending any students so the allocated fund will be given to the other schools so they can send additional students.
- Q. Sustainability: TR. Will have update for next meeting in February.
- R. BIM. No report.

- S. WiE: Lindy is in the process of organizing next women in engineering panel. Looking for midlevel engineer for panellists. What would we consider a midlevel engineer? Mina suggested maybe a poll on website. JJH suggested 5-year experience level.
- T. YEA: TT. Next meeting on 1/12. Looking for companies for career fair. If we fill at least 20 slots, we will make money. If we get 30 companies then it will cover cost of YEA fiscal spending.
- U. Publicity: MA. If you are targeting specific groups for events, we should cross check the membership status to encourage membership retention.
- V. Healthcare: covered in all day seminar. BR is looking for forms used for sponsors. MN is the point person, BR will follow up.
- W. All Day Seminars. Covered in new business.

Next meeting to be a dinner meeting on 2/7/17.

Meeting adjourned 7:11