

# AGENDA



## Board of Governors Meeting

**President:** Jose R. Rodriguez  
**President Elect:** Frank Rivera  
**Vice President:** Anthony Montalto  
**Secretary:** Jin Jin Huang  
**Treasurer:** Gene Geyer

Board Member	Present	Board Member	Present
Charlie Marino (CM)	Yes	Manalee Nabar (MN)	
Jose Rodriguez (JR)	Yes	Cassie Dudar (CD)	
Frank Rivera (FR)		Brian Borghoff (BB)	
Anthony Montalto (AM)		Ben Rodney (BR)	Yes
Gene Geyer (GG)		Hao Luo (HL)	Yes
Brian Marman (BMa)		Michael Roche (MRO)	
Michelle DeCarlo (MD)	Yes	Meraj Ramnarine (MR)	
Tony Tsang (TT)	Yes	Jin Jin Huang (JJH)	Call
Mitchel Castell (MC)	Yes	Mina Agarabi (MA)	Yes
Brian Menz (BM)	Yes	Sana Azadian (SA)	
Ramez Afify (RA)	Call	Thomas Reyes (TR)	Yes
Amina Trabelsi (AT)	Yes	Steven Montoni (SM)	
Ed Bricker (EB)	Yes		

Member	Committee	Member	Committee
Hooman Daneshmand (call)	YEA/Student		

Date: May 2, 2017

Time: 6:00 pm

Location:AKF, 22nd Floor, 1 Liberty Plaza, 165 Broadway, New York, NY 10006

Meeting called to order:6:10pm

### 1. Minute Minutes

A. MC motioned to approve the minutes. CM seconded. Minutes approved.

### 2. TREASURER'S REPORT

A. JR went over the treasurer's report. Reviewed payments coming in from the gala and expenditures approved from the last meeting.

### 3. OLD BUSINESS

A. ASHRAE Leadership Academy: Only two members from the NY and LI chapters represented Region 1. JR encouraged board members to attend future events.

This event will be continued annually. The meeting includes officer training. There was a large representation from international members.

#### 4. New business

- A. Gala: Amina. Need four volunteers to arrive at 5pm to help check in: Hoa, Mina, Hooman, Cassie. Currently working out the program for the night of the gala. Details such as presentation of the checks and introduction of the honoree. Amina will do the introduction for Fiona. Program draft is in final review, will be sent for print this Thursday.
- B. YEA RVC chapter visit: The RVC is scheduled to be here at the May meeting. TT and HL will not be here to host so JR is suggesting FR to host. Chapter award will be presented in the May meeting as well. MC will present.
- C. Joint Golf Tournament: MA is not getting responses from people for the tournament. We need players and sponsors. So far we only have golf ball donations for the gift bag. So far only one team has registered.
- D. NY Chapter bylaws revision: JR revised the bylaws and presented to the board.
  - a. JJH motioned to approve the bylaw revisions. TT seconded. Motion passed.
    - i. BOG requested that the next president (FR) will review the bylaws more closely and check if we are in compliance.

#### 5. Committee Assignments

- A. CTTC: MN: No updates.
- B. Lecture serious. FR.No update.
- B. Programs. HL.May meeting will offer 1PDH. Everything is set for the meeting.
- C. Tours: No updates.
- D. Chapter Technology Awards: JR. Need to pick up award from ADS.
- E. Electronic Communication: BM. Received information on the tour. All committees should forward events to BM and ensure it is on the newsletter. The Lecture Series link to register is not working. Need to contact Starchapter to fix the problem.
- F. Nomination:No Updates.
- G. Reception: CD.No updates.
- H. Honors and awards: JR.No updates.
- I. Refrigeration.EB. Planning dates for next event.
- J. Community Projects. BR attended a Habitat function. Preservation is a new program Habitat is starting and it is designed to work with co-ops and affordable housing to teach them how to maintain the property. BR received really positive feedback for ASHRAE participation with Habitat projects.
- K. Gala:Covered in new business.
- L. Government Activities:CM.Mayor's office re-evaluating some standards and are looking to ASHRAE for their input.
- M. Historian: BB. No updates.
- N. Membership Promotion:JJH.
  - a. Online membership signup will only be available to NYC chapter members. Visiting members can get the discount in person or pay regular price online. It is not an easy fix to allow non NYC members to have that benefit. It would also require a lot of work from the person running the website to maintain a list with other ASHRAE members' names. Currently we only have the names of our chapter member sent to us. We have no real way creating a full ASHRAE members list. So far there have been no issues from non NYC members. Only NYC new members have emailed about website access and that issue has been resolved.

- b. Society is holding a contest to reward one Region for recruiting the most Member and Associate Members, between April 15 - June 15, 2017.
- O. Research Promotion: AM.No updates.
- P. Student: MC.Some students were kind of nervous at the last meeting. We should make sure we try to make the student feel included and comfortable at the meetings. MA has some suggestions on how we can do that and has volunteered to help MC next year. Scholarships will be presented in the May meeting.
- Q. Sustainability: TR.NYC Passive house expo on June 15<sup>th</sup>.TR will send out more information. There will be one more event for this calendar year, waiting for confirmation from the speaker.
- R. BIM.SM. No updates.
- S. WiE: MD. Potential topic is Women Running their business. MD is in contact with someone now that is a small business owner.
- T. YEA: TT.Cooper Union Student won the raffle for the iPad from the Career Fair. The winner will be presented with the iPad at the May dinner meeting. June 9<sup>th</sup> joint happy hour with the CT and LI chapters. TT can use remaining money in the budget for YEA to host it. TT and Amina will be going to the Young Leadership Weekend 2.0.
  - a. Motion to pay for travel and registration up to \$1000 per person for Young Leadership Weekend 2.0. TR second. Motion passed.
- U. Publicity:MA.No updates. MA asked for an updated email list and JR will send it.
- V. Healthcare. No updates.
- W. All Day Seminars. No updates.

Next meeting to be on 6/6/17. It will be a dinner meeting.

Meeting adjourned 7:13