

AGENDA



Board of Governors Meeting

President: Jose R. Rodriguez
President Elect: Frank Rivera
Vice President: Anthony Montalto
Secretary: Jin Jin Huang
Treasurer: Gene Geyer

Board Member	Present	Board Member	Present
Charlie Marino (CM)	Yes	Manalee Nabar (MN)	Yes
Jose Rodriguez (JR)	Yes	Cassie Dudar (CD)	Call
Frank Rivera (FR)	Yes	Brian Borghoff (BB)	
Anthony Montalto (AM)		Ben Rodney (BR)	Yes
Gene Geyer (GG)	Yes	Hao Luo (HL)	
Brian Marman (BMA)	Yes	Michael Roche (MRO)	
Michelle DeCarlo (MD)	Call	Meraj Ramnarine (MR)	
Tony Tsang (TT)	Yes	Jin Jin Huang (JJH)	Yes
Mitchel Castell (MC)	Yes	Mina Agarabi (MA)	Yes
Brian Menz (BM)	Yes	Sana Aziz (SA)	Yes
Ramez Afify (RA)	Yes	Thomas Reyes (TR)	Yes
Amina Trabelsi (AT)	Yes		

Visitor	Committee	Visitor	
Natalie Kovac	Student		
Lindy Hou (call)	Membership, WiE		
Matt Piscopo			

Date: September 6, 2016

Time: 6:00pm

Location: AKF, 22nd Floor, 1 Liberty Plaza, 165 Broadway, New York, NY 10006

Meeting called to order: 6:10pm

1. Introductions

- a. If you want to be added to the security list for entry you have to accept the meeting invite.

2. MINUTES OF THE PREVIOUS MEETING

- a. MC proposed motion to approve minutes, Charlie second. Minutes were approved.

3. TREASURERS REPORT

- A. Gene reported financial activities thus far in the fiscal year. Everyone should submit their CRC expenses if they haven't already. CRC reimbursements will go out shortly.
- B. Gene will begin preparing documentation for accountant.
- C. Question of food for meeting came up; it is up to the board to decide what we want to order.
- D. Charlie was presented an award in recognition for his service as recent past president. Yay Charlie!

4. OLD BUSINESS

- a. CRC. CM. We received an award for chapter service award for Gene and Ramez and Meraj. Charlie, Frank, Lorey, Jin Jin and Amina also received awards for their outstanding services. AT the CRC there was an emphasis on membership promotion, collegiate outreach, employer matching, there are funding opportunities available. JR has document if anyone wants more details.
- b. Website. CD. New launch date will be the week of 9/6. Website is not working today but if it persists we will request a temporary page.

5. NEW BUSINESS

- a. September Newsletter- BM needs material for September newsletter 9/9.
- b. ASPE NY and ASHRAE L.I. Chapters joint event- JR. Preliminary proposal is to do a joint golf outing but LI already have a joint outing with another association. FR and AM will pursue potential collaboration with other societies.
- c. ASHRAE General Liability Insurance-liquor license at events? We can call ASHRAE for assistance. JR has the hand out for further information.
- d. ASHRAE Region I Fund- covered in CRC report.

6. Committee Assignments

- A. CTTC: MN: CRC training workshop was very helpful. Again, applying for PDH credits for events is free to the local chapters. ASHRAE have no say on the sharing of presentations, it is up to the presenters.
- B. Lecture serious. FR. Week of 10/17. Frank is trying to see if we still have a DL spot left. Energy vs. Indoor Air Quality. Will have two DLs: Dan Knall and Gordon Sharp. We only need funding for one since Dan is local.
- C. Programs. JR. Key Impacts of ASHRAE Standards on Waterside Design. Main focus on ASHRAE 90.1. 2010/2013 for September 27.
- D. Tours: BMa. 10/20 residential. Brian to send email for tour list and proposed times and tour for meeting minutes.
- E. Chapter Technology Awards: RA is looking for potential candidates. There are a few potential categories that we may be able to submit for.
- F. Electronic Communication: BM is looking for information. BM wants to make sure all the sponsors are up to date. Will get list from AM.
- G. Nomination: Nothing to report.
- H. Reception: CD will go to Club 101 on 9/7 in preparation for this month's meeting.
- I. Honors and awards: JR said this committee should work with Chapter Tech. Award committee.
- J. Refrigeration: looking into possible tour.
- K. Community Projects. BR. Habitat combined with YEA event on 9/22. New set of drawings for Sydney house will be sent to ASHRAE for new round of comments. 10/26 build day is still looking for company volunteers, so far just 4-5 people. We committed to 20 people. Ben is looking for volunteers.
- L. Gala: AT sent out survey for the honoree for the gala. Need to cast your vote. Still working on venue. Will have budget by October meeting. AT is concerned that the vote is too gender aligned. Gene pointed out that the committee will have ultimate final decision. Key is to select the honoree that can draw the most tickets.
- M. Government Activities: CM. Nothing to report.
- N. Historian: not here.

- O. Membership Promotion: JJH thanked the volunteers for emailing members. Please let JJH know when you get a response from members you emailed.
- P. Research Promotion: AMno updates
- Q. Student: MC.CCNY was awarded first place at the regional level.
 - a. MC made a motion to send 6 students to the Winter Meeting in Las Vegas. Expenses not to exceed \$1000 per student to cover airfare, hotel, and other ASHRAE related expense. Gene second. Discussion: what do we require the students to do when they go to the conference? Last year they presented at one of the ASHRAE meetings. The main purpose is to expose students to the ASHRAE national chapter. Request for a tweet and a post on Linked in. MN will create a # at the event. Motion passed.
 - b. Motion to approve upto \$12,000 for student scholarships based on established point system. Last year we gave \$10,000. Ramez second. Discussion. Did that included money from Gala? No. What happens to money not used? Unused funds go back into the NY chapter fund. Motion passed.
 - c. MC proposed to continue ACE mentoring scholarship of \$10,000 based on revenues from gala.
- R. Sustainability: TR. Had meeting and 80x50 is the focus of discussion. How can we contribute? Targeting around Feb/Mar for presentation.
- S. WiE: MD sent email update to the board on 9/6.
- T. YEA (TT)–first event will be the 9/22 at the society billiard. TT presented budget breakdown for 2016-2017 schedule. Attached. The first event filled up within 2 days with 35 people limit. Career fair has a place holder of \$1000 in case we need to rent a venue. Budget includes the plan to send 2 people for the Leadership weekend because it worked really well to have 2 people from our chapter last year.
 - a. Motion for a total budget of \$5,800 for YEA. MC seconded. Motion passed.
- U. Publicity: MA will meet with JJH to discuss details from CRC for next steps. Waiting for website launch.
- V. Healthcare: no report.

Next meeting to be held in October 4th, 2016 (was changed to 10/11 due to space conflict)

Meeting adjourned 7:17.