

AGENDA



Board of Governors Meeting

President: Jose R. Rodriguez
President Elect: Frank Rivera
Vice President: Anthony Montalto
Secretary: JinJin Huang
Treasurer: Gene Geyer

Board Member	Present	Board Member	Present
Charlie Marino (CM)	Yes	Manalee Nabar (MN)	
Jose Rodriguez (JR)	Yes	Cassie Dudar (CD)	Yes
Frank Rivera (FR)	Call	Brian Borghoff (BB)	Yes
Anthony Montalto (AM)	Yes	Ben Rodney (BR)	Yes
Gene Geyer (GG)		Hao Luo (HL)	Yes
Brian Marman (BMA)	Call	Michael Roche (MRO)	
Michelle DeCarlo (MD)		Meraj Ramnarine (MR)	Yes
Tony Tsang (TT)	Yes	JinJin Huang (JJH)	Yes
Mitchel Castell (MC)	Yes	Mina Agarabi (MA)	Yes
Brian Menz (BM)	Yes	Sana Aziz (SA)	Yes
Ramez Afify (RA)		Mina Agarabi (MA)	Yes
Amina Trabelsi (AT)	Yes	Thomas Reyes (TR)	Yes

Visitor	Committee	Visitor	
Natalie Kovac	Student		
Lindy Hou	Membership		

Date: August 2, 2016

Time: 6:00pm

Location: AKF, 22nd Floor, 1 Liberty Plaza, 165 Broadway, New York, NY 10006

Meeting called to order: 6:09pm

1. Introductions

2. MINUTES OF THE PREVIOUS MEETING

- a. MC proposed motion to approve minutes, Charlie second. Minutes were approved.

3. TREASURERS REPORT

- A. Nothing to report for treasure.

- B. MC motioned to pay the accountant George Baron, not to exceed \$3000. Charlie second. Motion Passed.

4. NEW BUSINESS

- C. Website on target to meet 8/20 deadline for going live. Question from web developer is do we want to designate an ASHRAE NY Board member email on the website. No preference by the board. JJH suggested having a “posting board” that is private to each committee so people can comment or post something privately. CD will investigate further. Paypal is still the online payment method.
- D. CRC meeting. GG will be receiving a chapter service award. MC to schedule a follow up call with Charlie to discuss previous motions that were approved from last CRC. Attendees listed below.

Workshops	Is Committee Chair Attending?	Attendee
Gov't Activites	Y	Charlie Marino
Research Promotion	N	Anthony Montalto Jr
Membership	N	JinJin Huang (Mina to attend)
CTTC	Y	ManeleeNabar
History	N	Brian Borghoff
Student Activities	Y	Mitch Castell
RECC	?	Brian Menz
YEA	?	Tony Tsang
Officers Attending	2	Frank, Jose

- E. Region Practicing Institute of Engineering Evaluator (PiE) for PDH credit. Jim Price is the Region 1 PIE evaluator.

5. Committee Assignments

- A. Lecture serious. Frank R. held initial meeting, preliminary schedule sets one lecture series in the fall and one in spring. ASHRAE high performance other potential topics are being discussed. FR will coordinate with Hao on schedule.
- B. Programs. HL said Program schedule is filled except for May. Will plan for first meeting in the 2nd week of August. Hao suggestssubmitting all the DL applications at once, including the ones in lecture series. ASHRAE 90.1 will be September meeting.
- C. Tours: BMa. Aiming for September for NYU tour. Spring tour theme is residential highrise. Plan to have a few more tours in between. Coordination with YEA (currently working with Durst for WTC tour) and coordinating with Programs for schedule.
- D. Electronic Communication: BM is looking into lessons learned from last year. With new website the e-communication may be streamlined. Will need material for September newsletter. BM will coordinate with website team.
- E. Reception: CD encourage people to register online. Take all the sign in forms and put them into dropbox so all board members can access it. CD suggests raising the walk-in price to encourage the early registration. It was suggested emailing sponsors to pre-register their attendees so we can tally them properly for the food planning. Programs to discuss possibly pre-printing name tags to encourage pre-registration.
- F. Honors and awards: SA. No report. Jose and Sana will meet to discuss candidates.
- G. Refrigeration: MR. Plan for an operators and engineers event this year. Will coordinate with Programs.
- H. Community Projects. BR. 10/26 event is set. Looking for volunteers. Jose noted that ASHRAE national really want to push for community projects. Jose noted that all projects should be summarized and sent to ASHRAE for publication in the Insight. Chapters can receive up to 500 points for these projects.

- I. Gala: AT. Developed a list of potential nominees and venues. The availability is driving the final list. May be able to narrow down to 2 venues by the end of the August. About six nominees thus far. JR noted that all nominees should be local with long years of service. Should focus on contribution to New York City. Also look at if they are active with other organizations like USGBC, AIA, etc.
- J. Government Activities: CM. Had meeting with the Mayor's office about ASHRAE training available for sustainability. Will have a follow up meeting to discuss more details on training that the Mayor's office can begin implementing as a requirement for employees. bEQ is also a topic of interest for the Mayor's office.
- K. Historian: BB had initial meeting with RA. Will begin interviewing life members. Will do a write up on filter history for newsletter. Coordinate with BM for previous interviews done in the recent years to avoid repeats.
- L. Membership Promotion: JJH asked for volunteers to help reach out to new members and lapsed members via email. Tony, Brian Menz, Cassi and Lindi volunteered.
- M. Research Promotion: AM no updates. JR will send list of additional people that can be added to sponsorship list.
- N. Student: MC. CCNY did not win anything from the competition this year so not likely going to be recognized at CCRC for participation.
- O. Sustainability: (TR)CM suggested for a presentation of bEQ at one of the sustainability meetings. Had second meeting in July and came up with a potential theme; integrating 80x50 in design. Will work with AIA to work out details.
- P. YEA (TT)–schedule has been finalized but is not ready for presentation at this meeting. TT will make a motion for the budget at the next meeting. YEA is interested in working with the community group for the 10/26 volunteer event.
- Q. Publicity: MA currently updating current website with current programs and committee events. Still need to come up with a strategy with the new website. JR is interested in working closer with Society newsletter.

Next meeting to be held in September 6th, 2016

Meeting adjourned 7:15