

# AGENDA



## Board of Governors Meeting

**President:** Jose R. Rodriguez  
**President Elect:** Frank Rivera  
**Vice President:** Anthony Montalto  
**Secretary:** Jin Jin Huang  
**Treasurer:** Gene Geyer

Board Member	Present	Board Member	Present
Charlie Marino (CM)	Yes	Manalee Nabar (MN)	
Jose Rodriguez (JR)	Yes	Cassie Dudar (CD)	Call
Frank Rivera (FR)		Brian Borghoff (BB)	
Anthony Montalto (AM)	Yes	Ben Rodney (BR)	Yes
Gene Geyer (GG)	Yes	Hao Luo (HL)	Yes
Brian Marman (BMA)		Michael Roche (MRO)	Yes
Michelle DeCarlo (MD)		Meraj Ramnarine (MR)	Yes
Tony Tsang (TT)	Yes	Jin Jin Huang (JJH)	Yes
Mitchel Castell (MC)		Mina Agarabi (MA)	Call
Brian Menz (BM)	Yes	Sana Azadian (SA)	Yes
Ramez Afify (RA)		Thomas Reyes (TR)	Yes
Amina Trabelsi (AT)		Steven Montoni (SM)	Yes

Member	Committee	Member	Committee
Matt Piscopo	Refrigeration/Membership	Ed Bricker	Refrigeration
Dave Carlson	Open to join any		
Hooman Daneshmand			

Date: October, 2016

Time: 6:00pm

Location:AKF, 22nd Floor, 1 Liberty Plaza, 165 Broadway, New York, NY 10006

Meeting called to order:6:05pm

### 1. MINUTES OF THE PREVIOUS MEETING

- a. HL motion to approve minutes. BM second. Minutes were approved.

### 2. TREASURERS REPORT

- A. Update on treasury report. Income and expenditure by committee. The question of what is the benefit of being a local chapter member; it is a source of revenue for our chapter. We do offer discounts for local members at all of our events.
- B. Programs might incur additional expense this year because we will exceed our DL allocation by two. Without society support, it will be approximately up to \$2000 for next year. HL is still waiting for the response from society. Will make a motion later after we know if we will have to cover full cost.
- C. Arup will host meeting on Nov 1. We will have to pay for breakfast and the admission cost is \$10 for members and \$15 for non-members.
- D. BR motioned to approve treasure report. AM second. Report approved.

### **3. OLD BUSINESS**

- a. September meeting. Close to 100 people in attendance. More people signed up in advance, no lines at reception. Great feedback lots of request for presentation.
- b. Website. CD. Website went live as scheduled. In the process of updating contacts. There is currently a conflict between Paypal and Star Chapter for number of people who have registered. CD will reach out to Star Chapter to sort out. Good feedback so far. Mailing list is updated. Anytime when mail is sent from Star Chapter, it comes with Gene's physical mailing address. Mike asked if we can send survey to members on interested topics for Healthcare all day seminar.

### **4. NEW BUSINESS**

- a. October Newsletter- BM. Got a few articles, Habitat, a list of individuals and companies to be recognized at next meeting for donations above \$500. One company would like to advertise their events, the board feels that is not the proper forum. Will add one line to offer to help members with our new website on the next newsletter.
- b. ASHRAE President Tim Wentz chapter visit & ASHRAE Reach Employer. The morning (10am) of the 25<sup>th</sup> Mr. Wentz has agreed to reach out to several employers for meeting. Loring has agreed host. It is to present the benefits of being a corporate member. MC makes a motion to take Tim Wentz and board members to lunch for up to \$300 after the event. BR second. Motion passed.
- c. PDH approval for October meeting. HL. Pending.
- d. NESEA-ASHRAE Partnership (CM). ASHRAE NY entered partnership agreement with NESEA, we get discounted registration fees for events. (Charlie will send attachment).

### **5. Committee Assignments**

- A. CTTC: MN: No present.
- B. Lecture serious. FR. Everything all set for 10/12.
- C. Programs. HL. All speakers except for one are set for the fiscal year. JJH will reach out to Emily Hoffman if she can speak on code on 5/23. MC to confirm if AKF can present as part of the program in January. Program topics are posted on website.
- D. Tours: BMa. Not present. BR will be leading tour on 10/20. Should be added to calendar on website.
- E. Chapter Technology Awards: RA not present. JR and Sana have been contacting people for recommendations for award nominations. Thus far the following company has been contacted: Cosentini, AKF, Goldman Copeland, JBB, GEA, WSP, Syska, Cameron, JFK&M ,Stantec (formerly Edwards &Zuck). JJH can email BH.
- F. Electronic Communication: BM. No additional updates from website. Some members have not received newsletters.
- G. Nomination: GG. Nothing to report.
- H. Reception: CD. Already reported in September meeting.
- I. Honors and awards: JR. Nothing to report.
- J. Refrigeration. Ed and Meraj working on next event. Matt volunteered to help.
- K. Community Projects. BR. 30 people from 11 different companies to help out with Build Day for 10/26. Already have companies asking for spots for next Build Day.

- L. Gala: AT not present. Sana reported. Two choices: 1) Intrepid will be buffet style and will have a 90 min show 2) Russian Tea Room will have sit down table style. AM said that a budget has to be presented by next meeting. The honoree will be Fiona from Arup. The first female honoree!
- M. Government Activities: CM. 10/27 Mayor's office will issue new guideline for 80x50. 10/28 will hold a stakeholders meeting. BOMA NY and Building Exchange on joint event on Standard 100. Will be a breakfast meeting sometime in the spring. Details to come.
- N. Historian: not here.
- O. Membership Promotion: JJH is asking for help to generate an auto email to welcome new members or remind lapsed members. TT will suggest Greg from YEA to help. JJH is asking what the best use of the list is: Do we want to focus on new members and try to cultivate retention at the start? MC, TT, TR, Hooman Daneshmand and Matt Piscopo will join in a separate discussion to decide what next.
- P. Research Promotion: AM. Chapter recognition night in October. Need to make our donation soon to make the full circle (all officers).
- Q. Student: MC not present.
- R. Sustainability: TR. Mayor's office just issued a roadmap for 80x50, the next two meetings will be focused on how we can contribute to that. MC will try to facilitate a meeting with the Mayor's office and the Sustainability Committee. HL will host next meeting at her office. Integration Series will be revived.
- S. BIM. SM. Looking for BIM groups in the city that may want to do a joint event. Interest in doing an event around Integration with BIM and design software. Programs have an event this fiscal year (March) on BIM and building simulation.
- T. WiE: MD not present.
- U. YEA: TT. YEA had 33 people at last event. It was filled within 36hrs of posting. Next event will be in November, details to be decided in October meeting. Will likely be a Ping Pong event, will also have a talk on how to join a TC. In November YEA will send three members to Charlotte for YEA Leadership weekend. Will work with MC to do a career fair in February.
- V. Publicity: MA. No updates.
- W. Healthcare: MR. Con Edison space is not available this year. Need to find space in April for all day seminar. AM, BR and MC will help find an alternative space. HL will get a quote from Club 101. Correction since the meeting: the Con Edison space may be available in April and JJH is currently looking into acquiring the space.

Next meeting to be held in November 1st, 2016

Meeting adjourned 7:19.