

# AGENDA

## Board of Governors Meeting



President: Charlie Marino  
President Elect: Jose R. Rodriguez  
Vice President: Frank Rivera  
Secretary: Anthony Montalto  
Treasurer: Gene Geyer

Distribution	Present	Distribution	Present
Charlie Marino (CM)	Yes	Manalee Nabar (MN)	
Jose Rodriguez (JR)	Yes	Cassie Dudar (CD)	Yes
Frank Rivera (FR)	Yes	Brian Borghoff (BBO)	
Anthony Montalto (AM)	Yes	Brian Marman (BMA)	
Gene Geyer (GG)	Yes	Hao Luo (HL)	
Lorey Flick Roberts (LFR)	Yes	Jorge Rivera (JR)	
Michelle Decarlo (MD)		Meraj Ramnarine (MR)	
Tony Tsang (TT)		Jin Jin Huang (JJH)	
Mitchel Castell (MC)	Yes	Natalie Kovac (NK)	
Brian Menz (BM)	Yes	Lee Feigenbaum (LF)	Yes
Ramez Afify (RA)	Yes	Mina Agarabi (MA)	
Gaspar Cabrera (GC)		Jack Conway (JK)	
Davis Uzoma (DU)		Sana Aziz (SA)	Yes
Brian Bradcliff(BB)		Andy Manos – RVC RP (AMA)	Yes
Richard Batherman (RB)	Yes		

Date: October 27, 2015  
Time: 4:00pm  
Location: 101 Park Ave NY, NY - Club 101

Meeting called to order: 4:10pm

### 1. MINUTES OF THE PREVIOUS MEETING

- a. Minutes from the previous meeting will be issued at a later date.

### 2. TREASURERS REPORT

- a. Numerous checks were issued by GG this month, the gala down payment and research promotion. The expenses were approved prior and no issues.

### 3. OLD BUSINESS

- a. WIE event went well and was well attended. Next WIE event is on project management in the spring.
- b. Sheet metal shop tour went well. Manhattanville campus is the next scheduled tour
- c. 2016 gala – Chris McHugh from AKF engineers will be the distinguished service honouree. The event is planned for May 13<sup>th</sup> at venue called Three Sixty. Other information such as the gala budget was emailed by SA on 10/19/15.

### 4. NEW BUSINESS

- a. AMA spoke about what is going on with the regions and the scholarship funds. The NY Chapter met the scholarship funds this year. Everyone should be donating to the full circle, specifically the chapter officers.
- b. Membership (LF) – There are currently 1,098 members at this time. Lost a few people but membership is relatively stable. There are 38 delinquent members, LF to send the excel file around to the group so we can reach out to the delinquent members. The welcome letter that was sent to the new members was well received. LF is moving to regional vice chair and will be stepping down from NY chapter Membership committee chair position. CM/LF to figure out who the new committee chair will be. Potentially look into Membership pins in March for the new chapter members.
- c. CRC (LFR) – There was an \$18,000 surplus from the CRC budget in Syracuse. The Syracuse chapter is looking into donating some of the surplus to the Syracuse community and some of it to the chapter and region I. If the NY Chapter group has any ideas on what to use the money for in the community to please advise LFR.
- d. Website (CM) – The website updates are in progress as well as the new software which we are switching to eventually, no further updates at this time.
- e. Lecture Series (JR) – 16 people already signed up for the November 19<sup>th</sup> VRF event. There is an issue with one of the presenters due to the USGBC event that week. The newsletter will include this as a high priority to increase number of attendees.
- f. Programs – Dinner meetings (CD) – receipt for the new name tags was given to GG. The last meeting topic in September had mixed reviews. Evaluation forms were discussed and will continue to provide better feedback to the group.
- g. Newsletter (BM) – Next newsletter will be issued next week and should include the Habitat build event tomorrow
- h. Honors and Awards (LFR) – LFR will be submitting AI Finger for the E K Campbell award.
- i. Community Projects (AM) – Event tomorrow is planned for October 28<sup>th</sup>. The group raised \$11,000 and 21 people are planning to attend the event.
- j. Grassroots government activities (FR) – The group is trying to branch out to other organizations and use ASHRAE as a resource, potentially USGBC and BOMA. BOMA had an event on Legionella and didn't reach out to ASHRAE NY chapter and we need to bridge this gap and combine efforts. There was a meeting with BOMA in order to better share our efforts and put our resources together.
- k. Historian (RA) – Scheduling an event with an industry leader
- l. Sponsorship (AM) – Progress is continuing and going well. Need to keep reaching out to other groups explaining that there is a new dynamic. AM to use some bullet points and president's letter of what has changed. Highlight if you sign up as a new member then you get a free dinner meeting. AM to add to the reachout program.
- m. LFR will be moving back to New Orleans and will be stepping down from her commitments in the NY chapter in January.
- n. Student activities (MC) – MC reached out to Columbia and Stevens to try and forge a relationship. There will be a presentation tonight to a CCONY student for the national society scholarship sponsored by NJ.

- o. Sustainability (CM) – Currently in planning mode for November and seeing how to incorporate into the dinner meetings
- p. YEA (CM) – There isn't a social event scheduled yet.

Next meeting to be held on November 10, 2015

Meeting adjourned 5:00