

# AGENDA



## Board of Governors Meeting

President: Charlie Marino  
President Elect: Jose R. Rodriguez  
Vice President: Frank Rivera  
Secretary: Anthony Montalto  
Treasurer: Gene Geyer

Distribution	Present	Distribution	Present
Charlie Marino (CM)	Yes	Manalee Nabar (MN)	Yes
Jose Rodriguez (JR)	Yes	Cassie Dudar (CD)	Yes
Frank Rivera (FR)	Yes	Brian Borghoff (BBO)	Yes
Anthony Montalto (AM)	Yes	Brian Marman (BMA)	Yes
Gene Geyer (GG)		Hao Luo (HL)	Yes
Lorey Flick Roberts (LFR)		Jorge Rivera (JR)	
Michelle DeCarlo (MD)	Yes	Meraj Ramnarine (MR)	
Tony Tsang (TT)		Jin Jin Huang (JJH)	Yes
Mitchel Castell (MC)	Yes	Natalie Kovac (NK)	
Brian Menz (BM)	Yes	Lee Feigenbaum (LF)	
Ramez Afify (RA)		Mina Agarabi (MA)	Call
Gaspar Cabrera (GC)	Yes	Jack Conway (JK)	
Davis Uzoma (DU)		Sana Aziz (SA)	Yes
Brian Bradcliff(BB)	Yes	Steve Montoni (SM)	
Richard Batherman (RB)			

Date: January 12, 2016

Time: 6:00pm

Location:AKF, 22nd Floor, 1 Liberty Plaza, 165 Broadway, New York, NY 10006

Meeting called to order:6:14pm

### 1. MINUTES OF THE PREVIOUS MEETING

- a. Minutes were not taken at the previous meeting which was an informal holiday meeting.

### 2. TREASURERS REPORT

- A. CM provided the report. A few sponsorship payments were received. Cost and revenue report was reviewed. Actual revenue to date is \$54,826 with the expenses exceeding the revenue by \$4,000 for a deficit. Some payments for the gala were submitted.

### 3. OLD BUSINESS

A. Nothing to report

### 4. NEW BUSINESS

- A. **Sponsorship (AM)** –The chapter is tracking great for sponsorship. Since last August we have raised \$25,500.00 and on target for \$42,500.00 for the ASHRAE calendar year. The 2014-2015 calendar year we raised \$31,500.00. So there is a 35% increase this calendar year.
- B. **Research Promotion(CM&LFR email)** – CM is looking to establish volunteers to take over from LFR and keep on target for our annual goal, we are currently 42% year to date.
- C. **Gala (SA)** – Save the date will be issued in the next few days. Targeting 8 companies for gala sponsors. Event planning is going well.
- D. **Membership (CM)** – LF is no longer with the chapter and CM is looking to get someone to take over this committee. CM & AM have reached out to Daikan who seem interested in getting involved. CM presented the dashboard and there is 12 new chapter members from November to December.
- E. **YEA (HL)** –Two YEA's will be going in the spring to the YEA leadership meeting in Texas.
- Motion– to approve reimbursement for both attendee's airfare and hotel for a maximum of \$1,000 each, total of \$2,000.
  - Second, Discussion about how many YEA's were sent in the past. It appeared that we reimbursed one person for \$650 in the past. Discussion to get a mandatory feedback report from the attendees for a newsletter.MotionApproved
- The YEA Chinese New Year celebration is already planned were chapter members are invited to get to know each other. This event is included in the annual budget. HL invited all BOG meetings to attend.
- F. **2016 ASHRAE Winter meeting** – A few members from the BOG will be attending.
- G. **All day seminar (MN)**- A meeting will be set up to discuss next steps the week of January 18th and focus on the milestones and presentation material. Late April will be when this event occurs.
- H. **Lecture Series (JR)** - The second lecture series was posted to the website. The event will be held at Syska and the topic is high performance green building concentrating on radiant heating/cooling. The 24th of March is the date of the event.
- I. **Programs (JJH)** – The next meeting topic in January is Rev demo and solar storage. The session will focus on the 300 sites of a virtual power plants and delve into the design aspects as well as the deployment. February was planned to be a passive house presentation but the presenter will not share the presentation ahead of time or submit for PDH credit. The group agreed to drop this presentation. A follow up call with a smaller group will be setup to discuss a new topic in February.
- J. **Tours (BMA)** – BMA went to the Columbia Manhattanville campus pre tour and is excited for this ASHRAE tour of this campus including the new Mind Brain Behaviour Building. BMA is targeting to issue a flyer in the ASHRAE newsletter to invite a small group of 12 people to attend. It will be a walking tour of the site with a discussion on the systems and the connections from the CEP. A second tour location was discussed for the Hudson Yards project. MD will reach out to the Hudson Yards folks to set up a tour at this site and shooting for May if not sooner. TECO is potentially another site for a tour, but TBD.
- K. **Newsletter (BM)** – BM is looking for some material to be issued in the January newsletter. He will email the group requesting material to be included in it. The newsletter is targeting to be issued the week of January 18th.
- L. **Reception (CD)** –No major updates. BBO proposed using the square stand for credit card payments which is more efficient payment method than what we normally utilize.
- Motion–to approve a payment of \$99.00 for the square stand
  - Second,Motion Approved
- M. **Community Projects (AM)** – The Sydney House project is progressing and the DD documents were issued to the ASHRAE team. The ASHRAE group issued comments to the documents and a call is setup for 1/15/16. AM to also look into a second volunteer date in the future.
- N. **Finance (BM)** – There is \$200,000.00 surplus in the ASHRAE bank account and BM is looking for a safe way to invest the money. BM was looking into bonds as an investment strategy. BM received an investment proposal from a company called NPC and NPC recommended to invest the money in a bond fund. BM will review with GG and look to make a motion at a future BOG meeting.

- O. Grassroots government activities (FR) – ASHRAE reached out to AE to join efforts, more to follow in the future. FR attended a BOMA meeting last month and presented the details for the ASHRAE all-day seminar. There was a lot of interest from the BOMA representatives to attend.  
The ASHRAE LinkedIn page is active and all BOG members not currently linked in should sign up. CM discussed the 80/50 effort which is going well and the report will be issued in April. CM has reached out to other industry leaders for their input.
- P. Sustainability meeting (GC) – The next committee meeting is scheduled for January 21<sup>st</sup>. The committee discussions have focused on providing meaningful information to the chapter and keeping momentum with the integration series. It was noted that the committee discussions focused on life cycle costs of the buildings and how they operate seem to draw the most attention. Case studies were also well received.
- Q. Student Activities (MC) – CCNY is working hard on their student design competition. MC will look into to see what the rest of the region is doing for the competition.  
MC sent out the information for the student scholarships.
- R. WiE (MD) – The next WiE event is planned for March which is women in engineering month. This event will be a panel discussion focusing on project management. MD is looking for people to speak on the panel. BOG members mentioned some ideas for speakers and will look into it. The event may be held at AKF.

Next meeting to be held on February 9, 2016

Meeting adjourned 7:24